

Work Session Minutes

July 21, 2025

Call to Order: Mayor Carson called meeting to order at 9:03 am on July 21, 2025.

Employee Attendance: Anthony Gravenmier-Back-up Operator, Leroy Kuykendall-maintenance, Megan Weikle clerk/treasurer.

Citizen Comment Period:

No citizens were in attendance for comment.

Pledge of Allegiance: lead by Milt Nodacker

Roll Call and Conflict of interest: Council President Milt Nodacker, Councilpersons Gina Gravenmier, and Rob Milchak, Mayor Cheryl Carson, and Tammy Hassell. No Conflicts of interest.

1. **Read Ordinance No. 160 by title only for second reading.**
2. **Read Ordinance No. 186 by title only for second reading.**
3. **Reviewed and discussed next steps on the grant committee's newest information on application process for engineering study of City of Peck's water system infrastructure, and its publication dates.** There was uncertainty about whether publication of the ad for engineer applications had been published on July 17th. Requests were previously due on July 28th, but it was decided that the due date should be extended to August 6th. The ad will run on July 24th and July 31st. Councilperson Gravenmier reported that RCAC provides a rate study free of charge as well as a community work plan. The study should be completed every five years, and there are several documents that need to be supplied to RCAC by the City of Peck to provide necessary information for the study. It was decided that all financial statements and documentation should be submitted to RCAC by August 1st. Councilperson Gravenmier also reported that RCAC is willing to come to city hall meetings to provide information about the study to the general public.
4. **Reviewed financial statements.** Councilperson Tammy Hassell discussed the fiscal year-to-date Profit/Loss statement and explained that she is nearing completion of ensuring that all transactions are properly accounted for.
5. **Correspondence.** Mayor Carson shared correspondence that she received from Norma Turner who has requested a payment plan in conjunction with the City's assertion that each dwelling on her property requires a meter and a sanitation account.

Council broke for a recess at 10:25.

Council reconvened at 10:45.

6. **Correspondence continued.** Mayor Carson also received a letter from John Barton who was unhappy with the interaction he had with Leroy Kuykendall regarding culverts on his property. Mr. Barton says that receiving communication about the culvert issue in person was "nonprofessional" and would have preferred a letter notifying him that the City would need to examine his property. Leroy reported on the interaction and explained that examination needed to occur before reaching out to the property owner.
7. **Discussed Ordinance No. 34 – Civil Defense.** Councilperson Milchak shared this historic ordinance for review and update. It was reported that this ordinance is not signed because it was imposed upon the City of Peck by the Federal Government. Council discussed having a copy of Nez Perce County Code and Idaho State Code as parent documents to reference in City of Peck ordinances. Ordinance No. 34 will specifically reference Nez Perce County Code 49-662. Council discussed the method for reaching out to citizens whose personal property potentially impedes emergency vehicles and encroaches upon City Right of Way. It was decided that a phone call to citizens to set up an in-office appointment is the best course of action. The question of an ordinance mentioning city easements was raised. It was decided that the drafting of Ordinance No. 34 will be on the agenda for the next work session.
8. **Discussed potentially developing May Street out to Elwood Street.** Councilperson Gravenmier and Anthony Gravenmier explained that emergency vehicles have had extreme challenges getting to their property. Leroy

Kuykendall agreed to survey the area. Leroy mentioned difficulty notifying a property owner on Elwood about telephone cables that he accidentally severed while ditching.

9. **Discussed Resolution 2025-03.** Council agreed to discuss the resolution further at the next city council meeting.

REMINDER OF NEXT REGULAR COUNCIL MEETING:

Wednesday, August 13, 2025, beginning at 6:00pm, Peck Community Building.

ADJOURNMENT: 12:35pm

Any person needing special accommodation to participate in the above-mentioned meeting should contact the City of Peck at least five days prior to the meeting. City Hall is located at 120 W Howard Street, Peck, Idaho. Phone number: 208-486-7791.

Individuals who wish to address the City Council on a specific topic should contact the City Clerk-Treasurer to be put on the agenda as least five (5) working days prior to the next regularly scheduled City Council meeting.

Mayor

Date

Clerk/Treasurer

Date