

Work Session Minutes

September 2, 2025

Call to Order: Mayor Carson called meeting to order at 4:02 pm on September 2, 2025.

Employee Attendance: Anthony Gravenmier-Back-up Operator, Leroy Kuykendall-maintenance, Megan Weikle clerk/treasurer.

Citizen Comment Period:

No citizens were in attendance for comment.

Pledge of Allegiance: lead by Milt Nodacker

Roll Call and Conflict of interest: Council President Milt Nodacker, Councilpersons Gina Gravenmier, Mayor Cheryl Carson, and Tammy Hassell. No Conflicts of interest. Rob Milchak was not present.

1. **Discuss Ordinance No. 34.** Mayor Carson stated that this ordinance is old and not signed. Leroy added that this is an ordinance that the Federal Government requires the City of Peck to maintain in ordinances. Megan Weikle asked if this ordinance declared martial law or something similar. It was explained that Ordinance No. 34 provides guidelines for the City of Peck if an emergency occurs (e.g. a road floods) and grants the City the right to intervene as the City sees fit to handle the emergency. Mayor Carson suggested that we look at the state of Idaho's civil defense code and apply a similar template to the City of Peck. Megan Weikle asked what parts of Ordinance No. 34 are now obsolete. Conversation turned to the obtaining of permits from Nez Perce County for construction on city roads during an emergency; like the water main break on August 26, 2025. Other comments were made about the prohibition of citizens congregating and chatting at City construction sites. Anthony Gravenmier suggested purchasing caution tape to keep citizens away from a dangerous situation. Leroy brought up the graffiti around the construction site, and the council lamented that Nez Perce County Sheriff's Department was not able to track down the perpetrator.
2. **Discuss resolution for Returned Check Fee.** It was discussed that there is no specific fee amount detailed in the City code for Insufficient Funds charges. Historically \$25.00 has been charged.
3. **Discuss resolution to Ordinance No. 3.** Mayor Carson suggested that the fines associated with this ordinance be adjusted to \$500 and \$1,000 respectively. The question of installing security cameras at different points in the City was raised. This issue will be further researched and acted upon at future meetings. Anthony Gravenmier suggested maintaining contact on radios. Milt Nodacker asked if new batteries were needed and is willing to help replace them. It was proposed that when issues arise, those who have radios will key their radios to signal the need for help.
4. **Discuss Requests for Engineering Proposals.** Anthony shared that Amanda from IRWA/USDA came for a visit and tour of the Water Plant. Gina added that she sent Cindy Nichols a list of rural Idaho cities and the engineering firms they had employed for different municipal projects. She said that the City of Peck is permitted to reach out to the engineering firms to make them aware that the City will be readvertising a Request for Proposals. Mayor Carson suggested that the first order of business should be to decline Keltic Engineering's interest and then to contact the city clerks on the list from Amanda to get feedback, and finally to reach out to individual engineering firms. It was discussed that the City continue to advertise in the Lewiston Tribune for a minimum of two consecutive weeks. The decision to readvertise will be voted on at the next City Council meeting.
5. **Discussion of May Street development.** Leroy opened the discussion with the question of whether equipment should be rented or purchased. He stated that contracting for the project would be three times more expensive than doing it ourselves. It is estimated that renting an excavator for one week would cost roughly \$15K-\$20K. Gina Gravenmier suggested that Stop signs take priority over the development. Megan asked what other City projects we would tackle if we had a month-long rental of an excavator. Answers included taking care of Water Plant Road, fixing Waskey Road, and Lulu Street. Mayor Carson expressed the desire for a survey crew to come and give an opinion before any construction takes place. It was proposed that a vote on surveying May Street will be on the agenda for the next City Council meeting.

6. **Discuss next steps for Water Pressure Regulator.** Anthony reported that the lack of a water pressure regulator is what contributed to the water main break on August 26, 2025. 60psi is ideal and the City of Peck is currently running at almost 200psi. The approximate cost of a Pressure Relief Valve is \$15K, and the City of Peck may require more than one. It was suggested that a survey will take place to find all the valves in the City. Mayor Carson asked that this be an action item on the next City Council Meeting agenda and that the City be prepared to finance this project within 6 months.
7. **Discuss Winter Bazaar and Christmas Lights/Décor.** Mayor Carson brought up the idea of a craft sale in early November. Megan expressed a desire for a Peck Christmas Tree lighting, and the discussion turned to lighting the tree at the Peck City Library and having a bonfire. Megan suggested a Christmas/Winter door decoration contest and citizens can enter if they wish. Mayor Carson suggested that a Barney's gift card could be the prize.
8. **After Action Report: Peck City Festival.** Mayor Carson reported that all vendors at the Peck City Festival said that they would return for another year. Tammy reported that the Little Big Canyon Club is shifting from a Big Canyon Fire District focus to conducting events and fundraisers to benefit the City of Peck.
9. **Reminder to file for election.** This item had no bearing at this point because the filing deadline had passed. Megan reported that all City Council members are running uncontested and that if no write-in paperwork is filed, there will be no need for an election in November.
10. **Discussion of Repairs to Water Plant Road.** Anthony stated that repairs need to happen sooner rather than later.

Council broke for a recess at 5:52.

Council reconvened at 6:02.

11. **Discuss Resolution to Ordinance No. 186.** Mayor Carson stated that there is a lot in Ordinance No. 186 that is not "priced out", and that a 10% late fee should be assessed in the future. Members of the Council and Employee Attendees discussed delinquent water accounts and the protocols that should be followed to mitigate the arrears. Tammy reminded the council that she wants to research opening cases in Small Claims Court to recoup bad debt.

REMINDER OF NEXT REGULAR COUNCIL MEETING:

Wednesday, September 10, 2025, beginning at 6:00pm, Peck Community Building.

ADJOURNMENT: 6:30 pm

Any person needing special accommodation to participate in the above-mentioned meeting should contact the City of Peck at least five days prior to the meeting. City Hall is located at 120 W Howard Street, Peck, Idaho. Phone number: 208-486-7791.

Individuals who wish to address the City Council on a specific topic should contact the City Clerk-Treasurer to be put on the agenda as least five (5) working days prior to the next regularly scheduled City Council meeting.

Mayor

Date

Clerk/Treasurer

Date